



# ST. FRANCIS DE SALES SCHOOL

“Be who you are  
and be that well.”  
- St. Francis de Sales

July 25, 2022

Dear Parent/Guardian(s):

On behalf of the faculty and staff of St. Francis de Sales School (SFS), I welcome you to the 2022-2023 academic school year. We look forward to partnering with you as together we guide your son(s) on the journey to manhood. In sending your son to St. Francis de Sales School, you are entrusting us with what is most precious to you. We will honor your trust and do our very best to make this a year of academic, spiritual, social, and physical growth for all our students.

As the school year approaches, we want to ensure that you can plan for upcoming meetings and events. After reading this information, if you have any questions or concerns, please do not hesitate to call, or email. Our school office is open Monday through Friday from 8:00 a.m. until 4:00 p.m. while school is in session and from 8:00 a.m. until 1:00 p.m. during summer.

## **All New 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, and Transfer Student Orientation Day**

Students who **did not** attend SFS last year will have their orientation **Wednesday, August 17<sup>th</sup>**. All **NEW** (to SFS) 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup>, and Transfer Students will be part of an orientation program which will include students receiving schedules, textbooks, lockers, and taking their school pictures. *Students attending on 8/17 will not report on Thursday, August 18<sup>th</sup>*. Students must be dressed in regular dress code (dress pants, belt, socks, dress shoes, dress shirt, tie, and a sports coat) and must be clean-shaven and well-groomed for yearbook pictures and identification card pictures.

**New 7<sup>th</sup> & New 8<sup>th</sup> Graders** should arrive at the West Lobby by **8:15 am** on 8/17 for Orientation and should finish around 11 am.

**New 9<sup>th</sup> graders and Transfer** students should arrive at the West Lobby by **11:45 am** on 8/17 for Orientation and should finish around 2:30 pm.

## **New Parent Orientation - VIRTUAL**

New Parent Orientation will be held virtually on Wednesday, August 17<sup>th</sup> at 7:00 p.m. A separate email with further instructions will be sent before August 17<sup>th</sup>.

## **Returning Student Orientation for 8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> Graders**

Students who attended SFS last year will have their orientation on **Thursday, August 18<sup>th</sup>**. Students should report to the chapel by the following times on August 18<sup>th</sup>:

**8<sup>th</sup> & 9<sup>th</sup>** 9 a.m.      **Sophomores** 10 a.m.      **Juniors** 11 a.m.      **Seniors** 12 p.m.

Orientation will include students receiving schedules, textbooks, lockers, and taking their school pictures. *Students attending on 8/18 will not report on Wednesday, August 17<sup>th</sup>*. Students must be dressed in regular dress code (dress pants, belts, socks, dress shoes, dress shirt, tie, and a sports

coat) and must be clean-shaven and well-groomed for yearbook pictures and identification card pictures.

### **Orientation Day Dress**

Students must be dressed in regular dress code (dress pants, belts, socks, dress shoes, dress shirt, tie, and a sports coat) and must be **clean-shaven and well groomed**. Seniors with facial hair must be well-groomed. Ordinarily, sports coats are not required during the months of August and September, but yearbook pictures and identification card pictures will be taken on Orientation Day. **Students must be in proper attire to register and have pictures taken. Students whose hair does not meet the dress code will not be permitted to take school pictures, please check your son's hair before orientation day.** *Note: Impulse School Pictures will take Senior Portraits at SFS during the school day at a date to be determined.*

### **Orientation Day Procedures**

Textbooks: Most textbooks are loaned to our students by the State of Ohio. Students must write their names on them, keep them in good condition and return them at the end of the school year. *Fines will be collected for the replacement or repair of state-loaned textbooks.* Religion books and some of our advanced course books are not provided by the state.

Yearbook Photographs: All students will be photographed for the yearbook. All yearbook photos must be taken by Impulse School Pictures, though it is not required that you purchase photos from them.

Student Identification Cards: All students will be photographed for their school I.D. cards. The 2022-2023 school I.D. card is to be carried at all times and for all school activities.

### **Bus Service**

You must contact your district's transportation office for more information regarding bus services.

### **Class Days**

**Friday, August 19<sup>th</sup>** is the first full school day, with classes from **8:15 a.m. to 3:02 p.m.**

### **Building Hours**

The school building will open at 6:30 am. Students who arrive early may report to the Student Achievement Center or cafeteria. The academic side of the school building will close at 4:30 pm for those students not involved in after-school activities and not using the Student Achievement Center.

1. Any students not involved in an organized activity after school will be required to wait in the cafeteria or the West Lobby.
2. The Student Achievement Center will remain open until 5:00 pm
3. The West Lobby will be closed at 5:30 pm and arrangements should be made for students not in an activity to be picked up.

### **Lunch**

Lunch/Breakfast is operated by AVI Foodsystems and is available to purchase daily. Parents can put money into their son's account. A separate email prior to the first day of school will be sent with instructions on how to add money to your son's lunch account.

### **Meet the Teachers Knight**

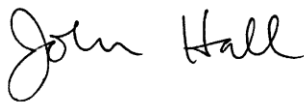
Our **Meet the Teachers Knight** provides an opportunity for parents to meet their son's teachers and become more familiar with St. Francis. The orientation night is for the parents of all our students, grades 7 through 12, and is scheduled for **Wednesday, August 24<sup>th</sup> from 7:00 to 9:00 p.m.** Parents will have the opportunity to move about the classrooms, meet teachers, and discuss the content of their courses, home study expected, grading procedures, etc. The focus of the evening will be on academics rather than activities. All your son's teachers, school counselors, and administrators will be present, as we hope you will be. The Chappuis Society will provide refreshments at the end of the evening.

### **Chappuis and Brisson Parent Clubs**

The Chappuis Society (Mothers) and Brisson Association (Fathers) will be holding events in August open to any of our SFS parents/guardians to attend. The Chappuis Society will hold its first general meeting (no students) on August 10<sup>th</sup> at 7 p.m. at St. Francis. The Brisson Association will hold the Father/Son Mass and Dinner on August 28<sup>th</sup> at 4 p.m. for all 7-12 grade students and their fathers/guardians.

We look forward to working with you on behalf of your son(s) and we look forward to a great year for the Knights!

Sincerely in St. Francis de Sales,

A handwritten signature in cursive script that reads "John Hall".

Mr. John Hall '02  
Principal

## ***FROM THE DEAN'S OFFICE***

### **St. Francis Dress and Hair Code Policies**

#### **Important Dates**

**Wednesday, August 17<sup>th</sup>** – New SFS Student Orientation

**Thursday, August 18<sup>th</sup>** – Returning SFS Student Orientation

**Friday, August 19<sup>th</sup>** – First Day of School

**Friday, August 19<sup>th</sup> - Friday, September 2<sup>nd</sup>** - Altered Dress Code – which will be:

Short sleeve or Polo collared shirt, tucked in, dress shorts (not frayed or torn); *Cargo shorts are*

*Okay*, Belt, Shoes, and Socks – (tennis shoes are okay)

Please note the specific dress and hair code expectations in the 2022-2023 Student Handbook. In addition, we would like to emphasize the following:

After the altered dress code period, upon arrival for school, students must be dressed in a collared dress shirt, tie, dress pants, belt, dress shoes, and socks. Tie knot must cover the top button of the dress shirt. Flannel shirts and any denim clothing are not permitted. Hats, caps, or headphones are not permitted to be worn in the building during school hours.

**Hair:** A student's hair should be clean, combed, well-trimmed, and moderate in style; it should not extend beyond the bottom of the collar of a dress shirt or cover the student's eyes. Students may not wear wigs, hair bands, hair jewelry, or style their hair in a ponytail or bun. Students must be clean-shaven. Moderate sideburns are acceptable. For seniors, well-groomed beards and mustaches are acceptable. Interpretation of the hair code will be at the discretion of the Dean of Students. **Student hair will be a major point of emphasis this school year.**

**Dress Shirt:** Students must be dressed in a collared dress shirt, which must be tucked into the student pants. This is required both before and during school. Turtlenecks, knit sports shirts, flannel shirts, rugby shirts, and some printed shirts **are not** acceptable. Lettering from undershirts may not show through the dress shirt and long sleeve shirts or thermal underwear may not be worn under a short sleeve dress shirt.

**Dress Pants:** Dress pants must be a solid color and worn properly fitted at the waist. Pants with outside pockets, loops, etc. (cargo/carpenter pants) will not be allowed nor will extremely baggy pants or pants that have frayed, split, or cut cuffs. Within reason, pant bottoms should be at or near the top of the student's dress shoes. Jeans or pants of jean material are not permitted.

**Dress Shoes:** Shoes must be **leather** dress shoes. Sperry type (boat shoes) consisting of leather or mostly leather is also acceptable. Dress shoes that are canvas are not considered to be in dress code. Any "shoes" resembling slippers, actual slippers, and tennis shoes are never acceptable.

**Sport Coat:** Students are required to wear a sports coat on Orientation Day (for pictures) and from October 1 – April 30. Any color sports coat is acceptable. Plaid or modest patterns are allowed.

*Students who are not in compliance with the dress expectations will be sent to the Dean's office and parents will be called to have the violation corrected.*

**Book Bags:** Students may use a book bag to travel to and from school. However, students are not permitted to use a book bag during the school day. Students have four (4) minutes between each class to go to their lockers and exchange books. Any book bag that a student brings to school must be able to fit and remain in his locker.

**Detention hall:** or "JUG" will be held Tuesday and Thursday mornings from 7:15 A.M. – 8:05 A.M. and afternoons from 3:10 P.M. – 4:00 P.M. Students must serve detention on the **next** available "jug" day. Students that fail to serve on the next available "jug" day will be **required** to serve Saturday detention from 8:30 –11:30.

**Locks:** Students must use the supplied lock on their academic locker. Students also must lock their P.E. and athletic lockers and may use their own locks or acquire one from the Dean's office. **Locks are a major point of emphasis this year.**

Students will not be allowed to attend classes if they are inappropriately dressed.

**ST. FRANCIS DE SALES SCHOOL - 2022-2023 SCHOOL CALENDAR**  
**DATES ARE SUBJECT TO CHANGE (Updated 7/23/22)**  
**The school day begins at 8:15 AM and ends at 3:02 PM**

**First Quarter: August 17<sup>th</sup> to October 14<sup>th</sup>**

Wed., August 17 <sup>th</sup>	New Student Orientation: Times TBD based on Grade
Wed., August 17 <sup>th</sup>	New Parent Orientation (Virtual) 7 PM
Thu., August 18 <sup>th</sup>	Returning Student Orientation: Times TBD based on Grade
Fri., August 19 <sup>th</sup>	First Day of Classes
Wed., August 24 <sup>th</sup>	Meet the Teacher Knight 7 PM
Mon., September 5 <sup>th</sup>	NO SCHOOL: Labor Day
Wed., September 21 <sup>st</sup>	2:03 PM Early Dismissal: Faculty Meeting
Sat., October 1 <sup>st</sup>	SFS Homecoming Dance
Wed., October 12 <sup>th</sup>	12:45 PM Dismissal: PSAT Testing/Retreat Day

**Second Quarter: October 17<sup>th</sup> to December 16<sup>th</sup>**

Mon., October 17 <sup>th</sup>	NO SCHOOL: Teacher In-Service
Thu., November 3 <sup>rd</sup>	2:03 PM Early Dismissal: Parent-Teacher Conferences
Fri., November 4 <sup>th</sup>	NO SCHOOL: Parent-Teacher Conferences
Sun., November 6 <sup>th</sup>	SFS Open House
Wed. – Fri., November 23 <sup>rd</sup> - 25 <sup>th</sup>	NO SCHOOL: Thanksgiving Holiday
Wed., November 30 <sup>th</sup>	2:03 PM Early Dismissal: Faculty Meeting
Tues. – Fri., December 13 <sup>th</sup> - 16 <sup>th</sup>	12:30 PM Dismissal: First Semester Exams
Mon. – Fri., Dec 19 <sup>th</sup> – Jan 2 <sup>nd</sup>	NO SCHOOL: Christmas Break

**Third Quarter: January 3<sup>rd</sup> to March 10<sup>th</sup>**

Tue., January 3 <sup>rd</sup>	Classes Resume
Wed., January 11 <sup>th</sup>	2:03 PM Early Dismissal: Faculty Meeting
Mon., January 16 <sup>th</sup>	NO SCHOOL: Martin Luther King Jr. Day
Wed., February 8 <sup>th</sup>	2:03 PM Early Dismissal: Faculty Meeting
Mon., February 20 <sup>th</sup>	NO SCHOOL: Presidents' Day
Mon., February 27 <sup>th</sup>	NO SCHOOL: Fun-A-Rama Student Holiday
Tue., February 28 <sup>th</sup>	12:45 PM Dismissal: ACT Testing/Retreat Day
Thu., March 9 <sup>th</sup>	2:03 PM Early Dismissal: Parent-Teacher Conferences

**Fourth Quarter: March 13<sup>th</sup> to May 26<sup>th</sup>**

Mon., March 13 <sup>th</sup>	NO SCHOOL: Teacher In-Service
Tue., March 28 <sup>th</sup>	7 <sup>th</sup> & 8 <sup>th</sup> Grade State Testing
Wed., March 29 <sup>th</sup>	8 <sup>th</sup> Grade State Testing
Mon. – Mon., April 3 <sup>rd</sup> – April 10 <sup>th</sup>	NO SCHOOL: Spring/Easter Break
Tue., April 11 <sup>th</sup>	Classes Resume
Wed., April 12 <sup>th</sup>	12:45 PM Dismissal: Graduation Tests/Financial Literacy Day
Fri., April 21 <sup>st</sup>	2:03 PM Early Dismissal: Faculty Meeting
Wed., May 17 <sup>th</sup> & Fri., May 19 <sup>th</sup>	Early Dismissal: OHSAA District Track & Field at SFS
Tue. -Thu., May 23 <sup>rd</sup> – May 25 <sup>th</sup>	12:30 PM Dismissal: Second Semester Exams
Fri., May 26 <sup>th</sup>	12:30 PM Dismissal: Last Day of Exams/School
Fri., May 26 <sup>th</sup>	8 <sup>th</sup> Grade Advancement Ceremony (1:30 PM)
Sat., May 27 <sup>th</sup>	Baccalaureate Mass and Graduation